

**National Government Publishing Association
Board Conference Call Minutes
April 25, 2007**

In attendance, Audrey Marrocco -- PA, President, Debby Messina -- DE, Immediate Past-President, Richard Beto -- TX, Vice President, Dan Swisher -- WA, Treasurer, Ronny Fore--MS, Southern Regional Director, and Larry Krist -- OH, Eastern Regional Director. Lamar Evans represented Association Management Systems, Inc.

Call to Order. A quorum being announced, the meeting was called to order at 2:05 p.m. Central Time with Ms. Marrocco presiding.

Financial Report: Evans provided the board with an electronic Balance Sheet file. He reviewed and compared the information to the Balance Sheet at the same time last year. In the review he reported that the organization has been required to dip into savings reducing the available cash balances by just over \$6,500 from the previous year. Total Assets are up by just over \$9,000, primarily due to the early invoicing of conference sponsorships. The organization has posted a \$10,539.04 year-to-date Net Income.

Motion: Mr. Fore moved and Mr. Krist seconded a motion to accept the financial report as submitted and reviewed. The motion was accepted.

Membership Update: Evans provided the board with a file containing information on members who are current. There are forty-two on that file. He also provided board members with a list of members who have allowed their membership to expire since the conference. Follow up with the non-renewing members is requested.

Minutes: Minutes from the April 4, 2007 board meeting were distributed for review and comment prior to the meeting by email. Ms. Marrocco asked for changes and/or corrections.

Motion: Mr. Krist moved and Mr. Swisher seconded a motion to dispense with the reading of the minutes and to approve them as submitted and reviewed. The motion was accepted.

Retiree Recognitions: Ms. Marrocco reported that two members have requested retirement member status. They are, Ed Krupa and Shelly Neal Jackson. Both are long-time members who are retiring from their government publishing jobs within the next few days.

Motion: Mr. Fore moved and Ms. Messina seconded a motion to accept both requests for retirement member status. During discussions it was noted that the designation could only become effective after their official retirement and that retiree status would be lost if either re-entered the publishing profession. The motion was accepted.

It was also reported by Ms. Marrocco that Mr. Jackson's firm has requested a certificate of recognition for Mr. Neil to be presented during this retirement celebration. She is working on that and Ms. Ostendorf agreed to assist. Additionally, it was noted that a high quality image of the new NGPA logo is needed in that the only images held by the office are low resolution files. Ms. Ostendorf agreed to assist with that project.

Conference Planning:

2007 Conference Program:- Ms. Marrocco reviewed the business program schedule. Mr. Beto is taking the lead on the coordinator of the mini-sessions. There was consensus that a time slot should be provided for invited sponsors for a vendor panel session.

Sponsorships Update: It was reported that confirmation of the WSCA and the Avanti sponsorships has not yet been received. An additional \$8,000 is still needed in sponsorship revenue. Evans reported that he is

having some difficulty in obtaining communications with the new event manager at the hotel but is not overly concerned as of today. The specific needs from the hotel are with the added meal functions, which they should be able to facilitate. Follow up continues with a number of companies that have not yet responded.

Marketing Activities: Mr. Beto reports that he will be sending out another postcard in mid-May. The postcard will be personalized in some manner and will have a call-for-action included. Mr. Beto and Evans will work to try and have a speaker's page developed for both websites prior to the distribution of the postcard. It was also noted that registration forms are already available on the website.

Feedback From Top Three Sponsors: No report.

Regional Director Updates: Ms. Marrocco reported that an earlier email vote by the full board unanimously accepted Ernie Hard as the new Western Regional Director.

Mr. Swisher reported a number of changes occurring in print shops in the Western Region. He also reported having contact with the new California State Printer who has expressed interest in NGPA membership and conference attendance.

Other Business:

Membership Letter: Ms. Marrocco continues to work on a letter to the membership regarding the recent board changes. She and Evans will communicate regarding other information that could possibly be included in the letter.

Next Meeting: The next board conference call will be held at 2:00 p.m. Central time on Wednesday, May 16, 2007.

Announcements: None

Adjournment -- There being no further business or announcements, Ms. Marrocco adjourned the meeting at 3:00 p.m.

Respectfully Submitted,

Approved _____/_____/_____

Lamar Evans, Secretariat

Audrey Marrocco, President 2006-2007