

**National Government Publishing Association  
Board Meeting Minutes  
December 11, 2007**

In attendance, Audrey Marrocco -- PA, President, Richard Beto -- TX, Vice President, Ragina Ostendorf -- IA, Corporate Liaison and Central Regional Director, Dan Swisher -- WA, Treasurer, and Larry Krist -- OH, Eastern Regional Director. Lamar Evans represented Association Management Systems, Inc.

**Call to Order.** A quorum being announced, the meeting was called to order at 2:07 p.m. Central Time with Ms. Marrocco presiding.

**Minutes:** Minutes from the November 7, 2007 board meeting were distributed previously by email. Ms. Marrocco asked for changes and/or corrections.

**Motion:** Mr. Krist moved and Ms. Ostendorf seconded a motion to approve the minutes from the November 7, 2007 meeting as submitted and reviewed. The motion was accepted.

**2008 Conference Planning:** Mr. Swisher reported that more than 1,400 mailed invitations to the conference will go out on Friday. The conference committee is working on speakers for the conference and will present the proposed speaker names to the board for consideration early next year. Thus far Riso, Expedex, Muller Martina, and Mohawk have all indicated that they will participate in the sponsorship program. The Survey Monkey had about 100 responses. Those responding provided ranking for conference considerations. That information is being compiled and will be sent to board members in the near future. Approximately twenty of the respondents have requested a call back. Regional directors will be asked to provide those calls. Evans reported that he will process the \$3,000 hotel deposit and complete the master account credit applications prior to the end of the year.

**2008 Budget:** Ms. Marrocco reported that she has had no membership responses from her request to the membership regarding the proposed budget. Other board members reported having received no comments either.

**Motion:** Ms. Ostendorf moved and Mr. Beto seconded a motion to approve the 2008 proposed operating budget as submitted by the board to the members for review and comment. The motion was accepted.

**Committee Updates:**

Website Committee: Mr. Beto reported that he continues to work with AMS staff to clean up and make changes on the existing site. No further progress has been made on the listserv and this progress is not expected until after the first of the year.

Strategic Planning Committee: Ms. Marrocco reported that she has not contacted Ms. Belisle to discuss the development of an updated document based on project completion.

Corporate Liaison: Ms. Ostendorf reported that she has forwarded a corporate lead to Mr. Swisher for inclusion in the conference promotion.

Nominations and Elections: Ms. Marrocco reported that she has requested that the Committee Chair, Joe Tucker, seek a candidate to replace Ernie Hard who resigned as Western Regional Director. Mr. Tucker has discovered interest from Deborah Gallagher in Oregon. She has requested additional information relative to the job duties and responsibilities. Ms. Marrocco will follow up. Mr. Swisher will also discuss this position with her in an upcoming visit to her print shop.

Resolutions: No activity has occurred regarding resolutions since the conference.

Bylaws: No bylaw changes have been proposed.

Retired Members: Ms. Marrocco reports that she will contact those who expressed a desire to serve on this committee and begin project discussions within the next few weeks.

### **Regional Directors Update**

Western Region: No report available other than information relative to the Nominations and Elections Committee report.

Eastern Region: No regional activity reported since conference.

Central Region: Ms. Ostendorf reported that she conducted a regional meeting conference call. A report on the meeting was forwarded to board members for review. She also noted that the regional members found the call and the information very useful. A second call will be scheduled in April.

Southern Region: No report was available. Evans reported that a new member from Mississippi has provided contact information for a prospective member.

**2009 Conference Site Selection:** Ms. Marrocco noted that the board needs to move forward with plans for the 2009 conference location. It was noted that the Southern Region has suggested the State of Louisiana for the meeting place. A discussion was held relative to the sponsorship and budgeting changes that have been made necessary due to the sponsorship changes made recently. It was noted that future hosts should be made aware of this change. Evans suggested that firm policies and procedures be developed as the new sponsorship program unfolds with the Washington conference. These can then be used for future conference planners.

Ms. Marrocco will contact Ms. Susie Barthel in Louisiana and report to her that the board has tentatively agreed to hold the 2009 conference in Louisiana and ask her to begin developing details such as dates, hotel and city options.

**Other Business:** None

**Next Meeting:** The board set January 16 at 2:00 p.m. Central time as the next board call.

**Announcements:** None

**Adjournment:** There being no further business or announcements, Ms. Marrocco adjourned the meeting at 2:52 p.m.

Respectfully Submitted,

Approved \_\_\_\_/\_\_\_\_/\_\_\_\_

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Lamar Evans, Secretariat

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Audrey Marrocco, President